

**Shri Ramdeobaba College of Engineering and Management, Nagpur**  
**DIRECT SECOND B. TECH (AFTER DIPLOMA) CAP I ,II,III REPORTING INSTRUCTION -2024-25**

**REPORTING TIME: 10.30 A.M. TO 5.30 P.M.**

**REPORTING VENUE: MBA AUDITORIUM**

- 1) Admission will be confirmed only if the candidate reports **before last date** as mentioned in allotment letter.
- 2) The admission shall be confirmed only **after receipt of all original documents along with Demand Draft/ Pay Order of total fees as mentioned in table given below** from a Nationalized Bank, drawn **in favour of 'Shri Ramdeobaba College of Engineering and Management'** payable at Nagpur. Cheque/cash will not be accepted.
- 3) **The student who has confirmed his/her admission in CAP at ARC by paying seat acceptance fee should prepare the demand draft for the amount mentioned in last Column of the table given below.**

Category	Tuition Fees	Development Fees	Caution Money Deposit	Admission Processing Fees	Total Fees
Open/Minority	Rs.152174/-	Rs 22826/-	Rs. 5000/-	Rs. 500/-	Rs. 180500/-
SC/ST/SBC/VJ/NT	- Nil -	Rs 22826/-	Rs. 5000/-	Rs. 500/-	Rs. 28326/-
OBC WITH NON CREAMY LAYER	Rs. 76087/-	Rs 22826/-	Rs. 5000/-	Rs. 500/-	Rs 104413/-
OBC WITHOUT NON CREAMY LAYER	Rs. 152174/-	Rs 22826/-	Rs. 5000/-	Rs. 500/-	Rs. 180500/-

4) **Arrange the documents in the sequence mentioned below:**

- CAP Allotment Letter and freeze letter from ARC.
  - CAP Final Merit Number Letter
  - Candidate shall carry printed copy of Application Form, **Original documents** and two set of Xerox copies of the required documents. Scrutiny Centre shall verify all documents from Original and put Scrutiny Centre stamp with date & Signature on Xerox. Submit Physical SC stamped & E. Scrutiny verified set of documents and all original document to the allotted institute at the time of reporting.
  - SSC/X (10<sup>th</sup>) Class Marks Sheet/HSSC/Intermediate/XII (12<sup>th</sup>) Class Marks Sheet
  - Diploma All Semester Marks Sheet.
  - Nationality/ Domicile Certificate
  - Transfer/College Leaving Certificate
  - Migration Certificate.
  - Eligibility Certificate.
  - Gap Certificate (if required).
  - Any other certificate (if required).
  - Two photographs
  - **Caste category students should submit the required documents (such as caste certificate, Non Creamy Layer certificate and Caste validity Certificate) at the time of admission.**
- 5) **Candidates belonging to reserved category are required to open a bank account in UCO bank, RCOEM and submit the account details to Registrar office within 15 days from the date of admission.**
  - 6) Keep a photocopy of admission slip always with you till your Identity card is prepared.
  - 7) You are required to browse the college website [www.rknec.edu](http://www.rknec.edu) at least twice a week for updates.
  - 8) Any change in phone number, address should be communicated to admission office.
  - 9) You are required to preserve 5 sets of Self attested documents submitted at the time of admission with you for further use.

**Dr. R. U. Tiwari**  
Dean-Admissions

